

# UCLouvain SAINT-LOUIS BRUXELLES

## FACT SHEET 2024-2025

### ADDRESS

Boulevard du Jardin Botanique 43, 1000 Bruxelles

### VICE RECTOR OF SAINT-LOUIS CAMPUS

Pierre Jadoul

### WEBSITE

<https://uclouvain.be/fr/sites/saint-louis-bruxelles>

### FACULTIES

Law  
Translation and interpreting  
Economics, social, political sciences and communication  
Philosophy, languages and human sciences

### ERASMUS CODE

B LOUVAIN 01  
(Formerly B BRUXEL02)

### PIC

999980664 (formerly 969084418)

# Location

The UCLouvain Saint-Louis Bruxelles campus is located in the heart of Brussels. Its urban campus is made up of various buildings spread over two sites :

- Rue d'Arlon site : for the Faculty of Translation and Interpreting located near the European Institutions ;
- Botanique site : consisting of the Boulevard du Jardin botanique building, the rue du Marais buildings and the rue de l'Ommegang buildings for the three other Faculties.

It takes more or less 25 minutes to go from one site to another. The plan of the buildings is available [here](#).

# Contact information

**Head of International Office** : Isabelle De Clerck [international-slb@uclouvain.be](mailto:international-slb@uclouvain.be)

**Bilateral agreements** : Maureen Sibomana [international-slb@uclouvain.be](mailto:international-slb@uclouvain.be)

**Incoming students** : Camille George and Lucie Poisson [incoming-slb@uclouvain.be](mailto:incoming-slb@uclouvain.be)

**Outgoing students** : Maud Allard [outgoing-slb@uclouvain.be](mailto:outgoing-slb@uclouvain.be)

**Coordinator for the mobility in Translation and interpreting** : Philippe Moreau

[philippe.moreau@uclouvain.be](mailto:philippe.moreau@uclouvain.be)

# Important dates

Event	Fall 2024	Spring 2025
Nomination period	March 15 - May 15	September 1 - October 31
Application deadline	May 31	November 15
French week	September 2 - September 6	January 27 - January 30
Welcome Week	September 9 - September 12	January 27 - January 30
Welcome Day	September 13	January 31
Beginning of courses	September 16	February 3
End of courses	December 21	May 17
Examinations	January 6 - January 25	June 2 - June 28

## Application procedure

### 1 Nomination

Students who wish to study at UCLouvain Saint-Louis Bruxelles must be nominated by their home university via Mobility Online during the nomination period.

The link has been sent to all contact person.

### 2 Application

Once nominated, students receive by e-mail a link to complete a profile.

## Documents to download online :

- Electronic photo
- Transcript of records (marks of courses obtained before the exchange period)
- Copy of ID or passport
- Learning agreement
- Language certificate (OLS result or certificate from issued by the home university or TOEFL-IELTS-DELF-DALF)
- Copy of the European health insurance or international health insurance contract

# Academic information

## 1 Learning agreement

A learning agreement with the course selection as well as the number of credits needs to be filled and signed by the student, the home institution and UCLouvain Saint-Louis Bruxelles before the exchange period starts.

The Learning Agreement needs to be uploaded on Mobility Online.

## 2 Courses catalogue

The course catalogue for the bachelor program is available [here](#).

## 3 ECTS system

All study programs at UCLouvain Saint-Louis Bruxelles are measured in terms of ECTS credits. Bachelor programs count 180 ECTS credits and one year count 60 ECTS credits.

# 4 Retake exam session

The retake session for the January and June exams session will automatically take place in August. The Erasmus+ students will have to come back to Brussels for the retake session. We may consider exams in distance-mode for students coming from non-EU institutions.

Students who fail an exam in January or June should be aware that the new transcript of records for the retake session will not be issued until early October.

# 5 Grading system

0/20 – 9/20 : failure  
10/20 – 20/20 : pass  
More information [here](#).

# 6 Early exam session

Students, whose second semester begin during the January exam session, must send an email before October 31st at [incoming-slb@uclouvain.be](mailto:incoming-slb@uclouvain.be)

# Languages

## 1 Language level \*

	French	English
Law	B2	B2
Translation and interpreting	B1	/
Romance languages	B1 but B2 recommended	B1 but B2 recommended
All other field of study	B1	B1

\*Language certificate is required only for the language of instruction of the courses you will have in your program

## 2 Intensive French week

Before the beginning of each semester, we organize an intensive French week of 4 or 5 half-days (according to the semester). Groups are created for intermediate-beginner to advanced levels. Complete beginners are invited to take the French as a foreign language course during the semester. The student's level is defined by the result of an online placement test.

It is necessary to register. The registration form will be sent by e-mail to all nominated students.

## 3 Language of instruction

For the Faculty of Translation and Interpreting, all the courses are taught in French. Language and translation courses are given in French and/or in a foreign language.

For the other Faculties, most courses are taught in French. However, several courses and seminars are taught in Dutch or in English.

## 4 French for exchange students

The French for exchange students course aims to help students learn French more effectively by giving them the tools they need to take advantage of their stay in a French-speaking environment. Beyond the purely linguistic dimension, the course also aims to be an introduction to Belgian culture.

Following the knowledge test, students are placed in one of the following groups : beginner, intermediate-beginner, intermediate-advanced or advanced.

Each level is worth 5 ECTS/semester provided that the student is present, participates in the courses and completes the required work. A maximum of 3 unexcused absences are allowed. Students who follow the course all the year and who pass 2 levels will receive 10 ECTS.

You may simply write the code FLE on the Learning Agreement to register.

# Welcome week

## September

An introduction to Belgian culture is organized over a week in order to give incoming students a taste of their host city and country. The program consists of conferences in the morning and associated visits in the afternoon (waffle workshop, the Belgian Parliament, brewery visits, ...)

The number of students is limited to 80 students in order to make the visits accessible to everyone. Normally the whole week is organized in English but we could foresee a few activities in French if we receive enough registrations.

## January

An introduction to Belgian culture week is also organized end of January but parallel to the intensive French week. Students can participate in both, as the FLE course takes place in the morning and the cultural activities in the afternoon.

# Visa

## For citizens from an EU country

They must be in possession of an identity card or passport valid at least until the end of their exchange period.

## For citizens from a non-EU country

They must personally apply for a temporary residence permit for study purposes in order to obtain a study visa (type D visa).

## For citizens from a non-EU country whose institution is a member of the EU

The students must contact the responsible person for incoming students to obtain the appendix 33

For more information : <https://uclouvain.be/fr/sites/saint-louis-bruxelles/visa-et-autorisations-de-sejour.html> or [www.studyinbelgium.be](http://www.studyinbelgium.be)



# Insurances

All students who wish to participate in an exchange program are asked to take out several types of insurances.

## Compulsory insurances :

- Health care insurance :

For students from a non-EU country

They must be in good standing and have taken out a policy with their mutual insurance company or private insurance company that covers health care (medical consultations and purchase of medication), dental expenses, hospitalization expenses (in case of emergency or following an accident), and repatriation expenses.

For students from an EU country

They must be in possession of the European Health Insurance Card (blue card) at least valid till the end of the exchange period. This card proves that they are in good standing with their mutual insurance company and enables them, in particular, to benefit from reduced health care costs.

## Recommended insurances :

- Insurance against theft
- Travel insurance, particularly for loss or theft of luggage
- Civil liability insurance must cover the student for damage caused to people, goods or property outside the activities organized at the university or by the university.

More information [here](#).



# Accommodation

Our residence called « l'Ommegang » is available for exchange students. The prices vary from 481€/month to 713€/month depending on the size of the room, services and facilities. It is very important to book a room well in advance, as soon as the nomination has been sent. Rooms are allocated on the system « first come, first served »

Please consult [our website](#) for more details.

For more information, please contact the accommodation service : [logement-slb@uclouvain.be](mailto:logement-slb@uclouvain.be)

## Reservation procedure :

- Accommodation application form to be completed [online](#) by the student
- An e-mail is sent to the student with a room proposal and a rental agreement
- Payment of the guarantee (confirmation of the reservation)
- Upon arrival : handing over of the keys, checking the initial state of the room, ...

## Cost of living

Lunch at student's cafeteria : 2,5€ - 3€

Drinks at cafeteria : 0,80€

Sandwiches : 2,5€ - 3,5€

Bus ticket : 2,10€ - 2,50€

Annual public transport pass : 12€ (for students under 25 years old)

Cinema : 10€ - 13€

Photocopying : 0,15€/sheet

Cost of living without accommodation : ± 350€/month

## Sport

Free of charge sports activities are organized on the Saint-Louis campus. The students can also use the UCLouvain Sports Center of UCL with the sports card (30€/semester or 60€ for one year)

More information [here](#).

## ESN

A group of volunteer students form the ESN circle. Those students take care of the incoming students and organize activities for them. You can contact them at : [esn-saintlouis@gmail.com](mailto:esn-saintlouis@gmail.com)